

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 19th JUNE 2023
IN COLBURN VILLAGE HALL

PRESENT

Mayor Colin Mincher (Chair)
Councillors: **Colburn Town** – Miles Burnham, Angela Dale, Karen Dodd, Michelle Dunning, Rupert Hildyard, Jag Sharma & Paul Towers
 Colburn Moor - apologies **Albermarle** - Akuila Tutora
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

No members of the public attended.

CO-OPTION OF NEW MEMBER FOR THE VACANT SEAT ON COLBURN TOWN DIVISION

Wayne Garbutt (a previous councillor) was co-opted to Colburn Town Council. He signed the Declaration of Acceptance and took his seat at the meeting.

1. **APOLOGIES RECEIVED** – Cllr Crowe
2. **DECLARATION OF INTERESTS** – Cllrs Crowe, Dale, Towers & Tutora were part of the new Community Sports Centre group, non-financial, all acting as volunteer trustees of the organising group.

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Annual Meeting and the monthly Town Council meeting both held on Mon 15th May 2023 (circulated with agenda) and the Minutes of the Open Spaces meeting held on Monday 12th June (circulated by email) were approved as a true and correct record and were signed by the Chair. Cllr Dodd had not been present on 15th May and the minutes were amended.

Matters arising – theft of ornamental bench (one of 6) from Sidings Woods, The Chase area, adjacent to A6136 had been circulated to councillors and added to Facebook page. A similar bench had also been stolen from Scotton on the same night. David Ogilvie, maker of the benches, had very kindly offered to replace both benches free of charge which was much appreciated by both Councils.

It was agreed to purchase sheer Bolts at a cost of £5.67 each using 2 bolts per bench for added security. Cllrs Towers, Garbutt & Tutora agreed to collect and fit the bolts.

The clerk had been asked to seek a quote for adding the 6 benches to the insurance policy with urgency to cover any future theft.

4. **POLICE MATTERS** –

Report for 12th May to 12th June 2023 (not received at the meeting due to a critical incident but received and circulated Wed 21st June and published on website).

Crime reported for the period **25 incidents**, crime report for the same period 2022 was 55.

18 Violence – 4 Assaults/threats in domestic setting, 7 Assault, 5 Harassment/threats, 2 Public Order

2 Dishonesty – 0 Domestic, 0 Burglary, 0 Business/Shop Theft, 2 Theft, 0 Fraud, 0 Blackmail, 0 Vehicle interference

5 Other – 0 Criminal Damage, 1 Arson, 0 Dangerous Dog, 1 Sexual Offences, 0 Breach of Bail, 3 Drugs

ASB – 5 incidents, same period 2022 was 1.

2 Nuisance

3 Personal

Traffic x 2

0 RTC Damage only

0 RTC Death/Injury

WAG
17/7/23

- 0 Highway Disruption
- 2 Other Road related offence

5. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KEVIN FOSTER

Cllr Foster sent apologies and a written report which was circulated:

Let's Talk Transport – on-line consultation to engage residents and over 250 organisations including neighbouring councils in Leeds & West Yorkshire

Community Networks – about 30 networks will be set up and centred around Market Towns, the initial pilot will cover Easingwold, Leyburn & Middleham, Ripon, Sherburn-in-Elmet and Thornton-le-dale.

Household Support Fund – The Council will deploy a fourth household support fund running until March 2024 of over £7 million for food banks and providers of free or low cost food.

Planning – Agreed the sum of £47,560 Section 106 money for the installation of solar panels (116x410 watt) on the building at Colburn Community Sports Centre. This will provide significant future savings for the facility in terms of running costs and assist long term viability saving an estimated £15,000 per annum on electricity bills.

Overgrown footpath in Colburn village from pub/centre to the Ford – visited with a NYC officer and Open Spaces Chair (Town Council). This is not the responsibility of the NYC and a search would be done to ascertain ownership.

Disposable Vapes – large amount of vapes littering Colburn and adjoining parishes. Cllr Foster had written to our MP and requested he considered the banning of vapes not just because of litter but the damage to cause to our environment. A reply has been received that there is no present ban being considered.

Council reporting – there have been issues calling the council in other areas but Cllr Foster is not aware of problems for Colburn residents. He asked for any problems to be reported to him directly but for residents to try and report issues directly to the council using the online services. He should be the point of escalation, not the point of reporting.

All communications should be made by email to cllr.kevin.foster@northyorks.gov.uk

6. TO DISCUSS THE OUTCOME OF THE SITE MEETING IN COLBURN VILLAGE HELD ON MONDAY 5TH JUNE TO ASSESS THE ISSUE OF BANK EROSION ON COLBURN BECK THROUGH THE COMMON LAND AND THE PARKING PROBLEM WITH THE FIRE HYDRANT NEAR THE BRIDGE

Photos of the overgrown footway on top of the bank were sent to Cllr Foster who arranged a meeting with a representative of Area 1 Highways and Cllr Burnham. It was concluded that the owners of the land adjacent to the path were responsible for cutting back vegetation and Cllr Crowe has since twice trimmed the path which is much appreciated. Adding to the Maintenance contractor's list will increase hours and costs. Residents backing onto the footway should cut back their own trees and bushes also.

Cllr Dale was concerned that NYC had stated that the path was not their responsibility. What if the path fails or needs re-surfacing. The Town Council is not responsible for the footways around Colburn Town, why is this path different? Highways were going to make a Land registry search for ownership.

It was agreed that a letter from the office be sent to Highways (copy Cllr Foster, Cllr Burnham) to clarify future responsibility for the footway surface, not the vegetation.

It was also agreed at the meeting with Highways and County Cllr Foster that the Town Council is not permitted to erect a No Parking sign at the fire hydrant. Should it be needed and obstructed, the Fire Service will simply remove any obstructing vehicles.

7. TO RECEIVE REPORTS FROM OTHER BODIES INCLUDING COLBURN COMMUNITY SPORTS CENTRE AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Community Sports Centre (CCSC)

Status report up to 8th June 2023 had been circulated and filed on the computer covering the successful hosting of 2 work experience students from Risedale School, increased membership now approx. 300, donation of materials from YIBS to allow for changing room and toilet improvements. The North Yorkshire Council website has been amended to include Colburn Sports Centre. Two new Trustees have appointed. All monthly reports available on email request to the office.

17/7/23
Cllr Dale

Visiting councillors are most welcome to see the regular improvements but it would be appreciated if an appointment is made or speak to a Trustee in advance.
Any financial questions should be covered within a Closed Session and will not be included in the Minutes.

Present membership –

Open Spaces & Play Parks Committee – Chair Cllr Miles Burnham with Cllrs Angela Dale, Andrea Crowe, Michelle Dunning & Akuila Tutora. **Next meeting Mon 10th July 2023**, 5.30 pm in the Village Hall backroom.

Joint Burial Board – Cllrs Angela Dale, Karen Dodd & Michelle Dunning. Next meeting **Tues 25th July 2023** at Hipswell Village Hall, 7 pm.

Planning Committee – Cllrs Colin Mincher, Rupert Hildyard, Jag Sharma & Paul Towers.

Plans agreed by Colburn Town Council –

ZD23/00258/Full Planning Permission for Timber Garden Building at 1 Colburn Barns, Colburn Village DL9 4PE (closed for comments 5th June 2023)

8. TO DISCUSS FINANCIAL MATTERS

To discuss the Section 137 grant application from the Chairman of Colburn United Football Club for £500 sponsorship to provide a home kit (email request attached)

Austin Gordon had recently taken over as Chairman with approx. 25 interested adults looking to re-start a team. They had hoped to play from the Colburn Sports Centre but due to commercial considerations, the pitch was no longer available and they were planning to use the Brompton-on-Swale facilities. The team would offer good PR exposure to the Town Council through social media. Austin was asked to come back in July with more information and accounts before a decision could be made.

To discuss the 2 quotes received for a valuation of the Colburn Sports Centre building (attached) for addition to the Asset Register for 2023/24.

It was **RESOLVED** to accept the quotation from Feather Smailes Scales and the clerk would arrange a suitable date with the Colburn Community Sports Centre to visit.

To discuss the replacement or re-use of the large noticeboard outside Village Hall (currently cannot be opened)

It was agreed that the Board should be taken down (including the concrete footings) to make the grass area safe. The noticeboard was probably too big and it was suggested that the Veterans Woodcraft group in Richmond could quote for a smaller, more attractive noticeboard.

To approve Payment/receipt list from 16th May – 19th June (circulated at meeting).

To receive monthly figures May with bank reconciliation (circulated with agenda).

It was **RESOLVED** to approve the above as circulated.

9. DATE OF NEXT MEETING: Mon 17th July 2023 at 6.30 pm in the Village Hall

10. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Dunning asked whether Inspector Metcalfe had visited as the traffic was still bad on some days. He had been down in the afternoon which is not as chaotic as the mornings. There had been a collision between a taxi and resident. Deputy Clerk to write again to Inspector Metcalfe.

Cllr Dale spoke about the Village Hall Hub which was a Community Anchor organisation and she would report in July and September. It was not just a foodshare project, far wider eg. Cllr Karen Dodd had done courses and won an Award and there were many other success stories of empowering people to new opportunities.

Cllr Garbutt noted the large amount of bird droppings on the benches under the trees which was preventing residents using them. This is a regular summer problem particularly when there has been no rain for a long period of time.

Cllr Mincher reported he had nominated people in 3 sections of the Community Awards and hoped someone might win the £1000 prize!

The meeting closed at 7.40 pm

17/7/23


COLBURN TOWN COUNCIL 19th June 2023

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 15th May 2023:

Online Payments (visa, DD, BACS)

22.5	40	BACS – Fresh Mango – Retainer & 2 Microsoft licences		£83.76
	41	BACS – Clerk re-imburement –mileage April/May		£22.50
24.5	42	BACS – Mayor’s Allowance Cllr Colin Mincher		£1500.00
	43	BACS – Dep Mayor’s Allowance – Cllr Michelle Dunning		£300.00
	44	BACS – Purple Creative – Stage 2 Website rebuild		£799.20
	45	BACS – Colburn Village Hall – office/meeting room hire April-June		£817.50
30.5	46	DD – Bank of Ireland online charge		£5.00
31.5	47	DD – Bank of Ireland monthly charges		£6.34
1.6	48	DD – NYC Garage rental		£45.06
	49	BACS – Clerk re-imburse office mobile	£14.49)	
		copy paper	£8.40)	£22.89
2.6	50	DD – BT		£47.94
5.6	51	BACS – Agilico Technologies – copier charges		£60.54
	52	BACS – Starboard Systems – Scribe annual sub 1.7.23-30.6.24		£673.92
7.6	53	BACS – Fresh Mango – Retainer, Microsoft licences & Neovault		£83.76
9.6	54	BACS – Business Stream – drainage rates Broadway car park		£453.41
16.6	55	BACS – MANY Bookkeeping – payroll June		£16.50
	56	BACS – Clerk’s salary June		£1156.26
	57	BACS – Dep Clerk’s salary June		£625.90

Receipts

23.5	6	Mayor’s Tea receipts for Mayor’s Charity Fund	£253.00
2.6	7	CCLA monthly interest	£236.81

17/21/23
Cllr